



Counsellors' Study and Training Exchange Programme for Key Challenges  
of European Labour Markets and Societies



# Agenda Kick-Off-Meeting

at HdBA in Schwerin, Germany  
March 27-28 / 2019

Erasmus-Project: „Counsellors Study and Training Exchange Programme for Key Challenges of European Labour Markets and Societies (Academia+)“

(2018-1-DE02-KA202-005117)

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Address of Kick-Off Meeting

Hochschule der Bundesagentur für Arbeit (HdBA)

Wismarsche Str. 405

19055 Schwerin

Organizer, Contact Mobile Phone:

Clinton Enoch

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Contact to the group:

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# Wednesday, March 27th 2019

## Morning session (09:00 – 12:30)

1. Welcome to the Schwerin Meeting  
Prof. Dr. Christian Gade
  
2. Programme outline and introduction
  - (I) Programme Outline (Clinton Enoch & Thomas Jäger)
  - (II) Introduction round (alle partners)
  - (III) Erasmus+ - A short introduction (Thomas Jäger)
  
3. The CMinaR project: A possible template for structuring Acamenia+  
(Karl-Heinz P. Kohn, HdBA)



## Afternoon session (13:30 – 17:00)

4. Intellectual outputs and work plan (Overview on IO1,2,3,4,5)  
(Clinton Enoch & Thomas Jäger)
  
5. Programme outline in depth
  - (I) O 1: Counselling migrants and refugees
  - (II) O 2: Future Jobs

19:00 Dinner at the Restaurant:

Herzogliche Dampfwäscherei, Großer Moor 56, 19055 Schwerin



# Thursday, March 28th 2019

## **Morning session (09:00 – 12:30)**

6. Programme outline

- (I) IO 4 Media Centre and learning environment
- (II) IO 5 Web Portal

7. Evaluation and dissemination

- (I) Evaluation
- (II) Dissemination and exploitation



## Afternoon session (13:30 – 17:00)

8. Internal Projectmanagement (Thomas Jäger & Cinton Enoch)
  - (I) Rules for internal communication
  - (II) Internal communication: Mailing list, internatl project platform and other technical instructions
  - (III) Partner Meetings
9. Financial Administartion, Reporting and Contractual Issues (Thomas Jäger)
  - (I) Details on the project's budget
  - (II) Budget posts and supporting documents
  - (III) Grant Agreement and Partner Contract
  - (IV) Mode of payment
  - (V) Reporting

Social Event in the Evening